

# Friends of Beacon Hill Park Society 2018 Annual General Meeting Minutes

The 2018 Annual General Meeting was held at Cook Street Village Activity Centre on December 16, 2018, from 1:00 to 3:30 pm.

Acting as chair, Roy Fletcher called the meeting to order at 1:15 pm.

## **Introductions**

A quorum was present at the start of the meeting:

Roy Fletcher, *President and Director*  
Helen Oldershaw, *Treasurer and Director*  
Glennis Sanders, *Director at Large*  
Joan Halvorsen  
Ron Mahoney  
Hal & Jo Scott

FBHPS member Mary Doody-Jones arrived during discussion of new business.

Director-at-large Renate Varwig was unable to attend due to health reasons. The friends send their well wishes.

## **Minutes of the 2017 AGM**

Since no changes or clarifications were requested to the minutes as distributed, JS moved to adopt the minutes of the AGM held on December 10, 2017. JH seconded the motion. The motion carried with a vote of 7 to 0.

## **Approval of Agenda**

After brief clarification of the agenda, JH moved to adopt the agenda as presented. RM seconded the motion. The motion carried 7 to 0.

## **Directors' Reports**

### ***Financial Report***

Treasurer Helen Oldershaw presented the prior year's financial statement. The ending balance on December 31, 2017 was \$5,179.13 compared to \$5,512.90 at the close of 2016. The 2017 financial statement is incorporated by reference in these minutes.

### ***Membership Report***

Membership Director Roy Fletcher reported that there are 12 dues-paying members in 2018, compared to 30 last year.

## ***Newsletter***

Newsletter Editor Roy Fletcher prepared two issues in 2018.

The June edition provided notice of a special general meeting on July 7th to discuss and approve a new constitution to comply with the BC Societies Act; the newsletter contained text of the proposed and former constitutions.

The November issue gave notice of the annual general meeting on December 16th and included text of a letter written to the mayor regarding the CRD forcemain and cycle track construction through Beacon Hill Park.

## **Old Business**

### ***New BC Societies Act***

JH reported that the Friends of Beacon Hill Park Society is now in compliance.

### ***Sewage Pipeline and Other Infrastructure***

Earlier in the year, deciding it was in the best interests of the society, directors of FBHPS hired a lawyer to review the record and write a letter to the mayor outlining their concerns about the Clover Point forcemain and cycle track through Beacon Hill Park. Directors in attendance reported on their followup meetings with representatives from the city, planning, and parks departments, including the head arborist. They did not feel proposed mitigation was adequate. The parks department plans to restore bushes following construction.

Directors informed members that trees have already been cut along the cycle track route (which includes part of the forcemain route) south of Dallas Road in the park.

The areas of greatest concern are (1) the bluffs across Dallas Road from Mile 0 and (2) the moist deciduous grove to the south of the totem pole. Drawings dated 1-5-2018 showed 7 trees would be removed for the cycle path on the bluffs south of Mile 0, a segment where the forcemain is routed in the roadway. Further east in the park, 11 trees were slated for removal on the south side of Dallas Road across from the totem pole. At this location, the cycle path and forcemain take essentially the same route through the park. Illustrations are in an attachment.

Members reported that construction is underway in James Bay with the sewer forcemain being installed in Dallas Road from west to east, having reached Oswego by the time of the meeting.

Thus far, lawyer Matthew Nefstead has submitted three invoices for legal services. Directors will decide how to allocate the legal expenses, which were unbudgeted in 2018.

## **New Business**

### ***Restoration of Charitable Status***

The former executive director of the *Oak Bay Volunteer Services Society*, Joan Halvorsen donated her time and expertise to prepare and file the required forms. She explained the contents of the 67-page reapplication submission, which was mailed to Revenue Canada on December 6th.

## ***Programs for 2019***

More interpretive signs are planned, when FBHPS charitable status is restored. JH asked about the possibility of making past newsletters available on the website. RF and JS agreed to consider ways to make a digital archive for the newsletters and other historical documents.

## ***New Multi-Use Path from Oliphant Street (CRD amenity for James Bay and Fairfield neighborhoods)***

Work on the path from Circle Drive near the playground passing by the camas field on the way to Oliphant at Heywood is now complete. In some places where concrete walkway already existed, asphalt was added on the north side to increase overall width for use by cyclists as well as pedestrians. By widening to the north, the camas fields south of the path were not further disturbed. RF and three members of the society had attended a joint public meeting between the Fairfield and James Bay neighborhood associations at South Park Elementary earlier in the year to request protection of the natural areas.

## ***Removal of Donated Japanese Cherry Trees***

In March, 35 trees were removed along Circle Drive.

<https://www.timescolonist.com/news/local/dozens-of-troubled-trees-in-beacon-hill-park-to-be-removed-1.23203526>

At the time of their planting in 1990, the trees displaced Macoun's meadowfoam, an annual species at risk (red-listed taxon in BC). RF reported that a member of the Native Plant Study Group was able to salvage Macoun's meadowfoam from a construction site and is willing to provide some of the plants for restoration efforts, if needed.

[http://www.sararegistry.gc.ca/document/default\\_e.cfm?documentID=1524](http://www.sararegistry.gc.ca/document/default_e.cfm?documentID=1524)

## **Election of Directors**

RF relinquished his role as chair of the meeting, asking JH to conduct the election process.

Prior to the meeting, each current FBHPS director gave written consent to act as a director of the society, in accordance with the Societies Act, Section 42 (4)

(a) *Designation, election and appointment of directors.* These letters of director consent are retained as records of the society.

All current directors agreed to stand for election as FBHPS directors for 2019.

Roy Fletcher  
Helen Oldershaw  
Glennis Sanders  
Renate Varwig

JH moved to re-elect the current directors. JS seconded the motion. Directors were re-elected by unanimous vote 8 to 0.

## **Appointment of Officers**

RM moved to appoint the 2019 directors to positions on the board, as follow.

President - Roy Fletcher  
Vice President - Helen Oldershaw  
Secretary - Helen Oldershaw  
Treasurer - Helen Oldershaw  
Membership Director - Roy Fletcher  
Newsletter Editor - Roy Fletcher  
Directors at Large - Glennis Sanders and Renate Varwig

JS seconded the motion, which carried unanimously 8 to 0.

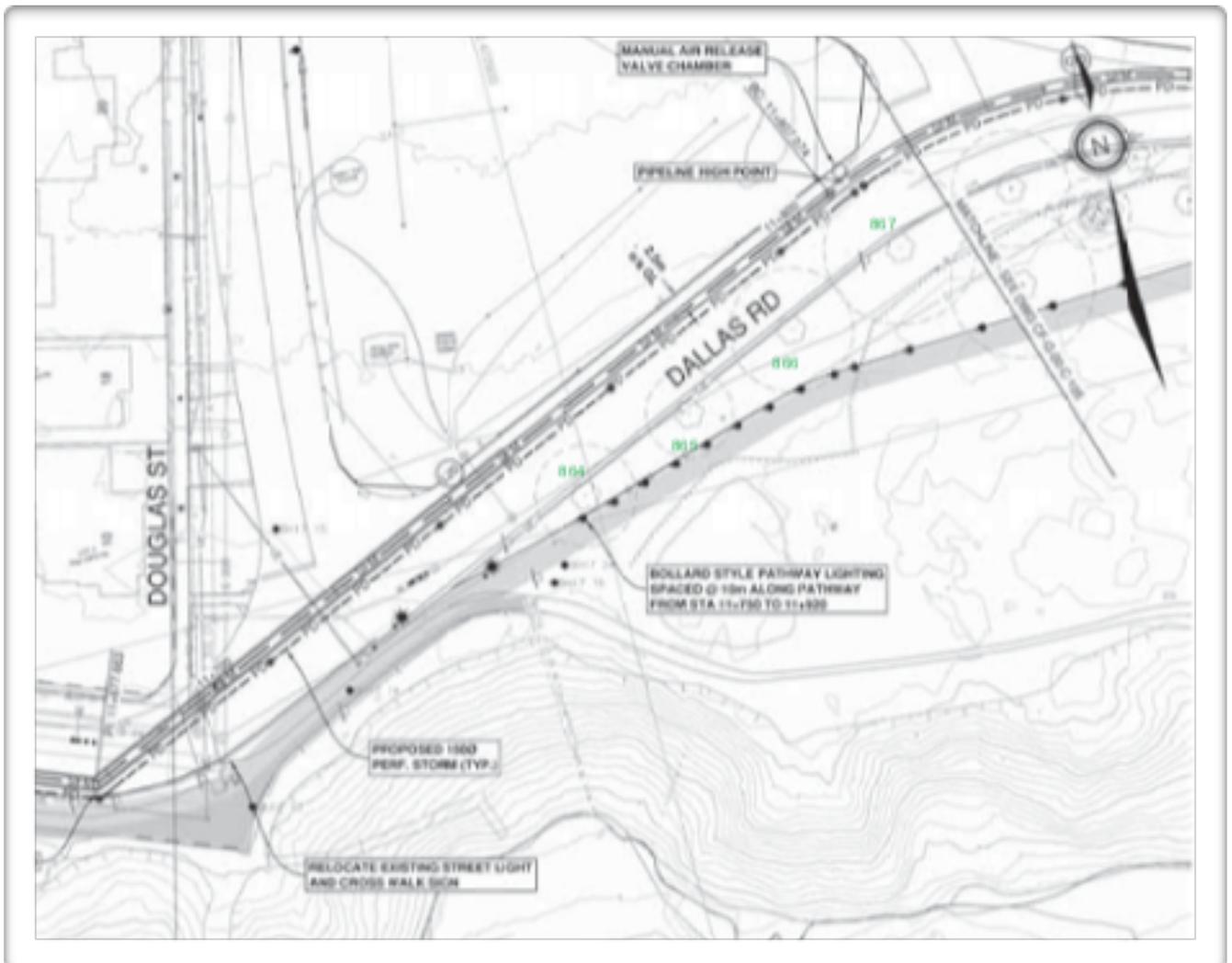
## **Adjournment**

RF moved to adjourn the meeting. JS seconded the motion, which carried unanimously 8 to 0. The 2018 AGM adjourned at 3:30 pm, following which the annual report will be filed within 30 days.

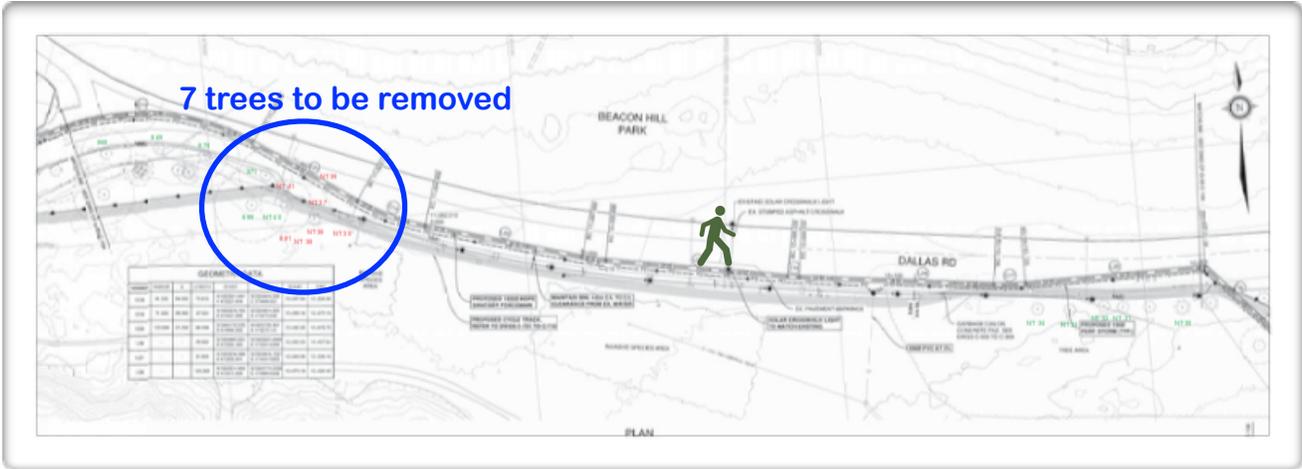
***ATTACHMENT to Agenda Discussion re:  
Sewage Pipeline and Other Infrastructure***

To provide context to the AGM discussion of the CRD forcemain and cycle track routes through Beacon Hill Park, this attachment contains illustrations from the 50% engineering drawings dated 1-5-2018. The cycle path will be installed along the south side of Dallas Road, not on the roadway. The sewage pipeline weaves in and out of the roadway from Ogden to Clover Point. Red and green numbers on the drawings are keyed to the arborist's report on tree removal and retention.

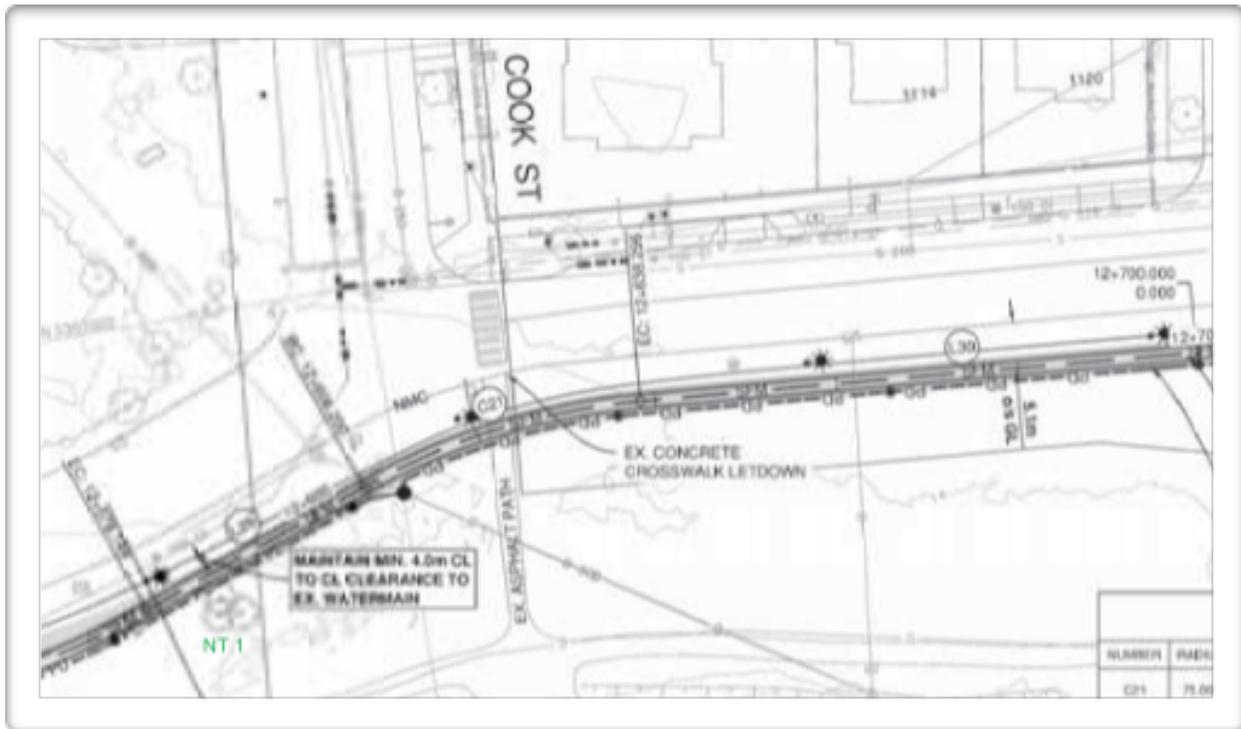
Going west from Douglas Street, the pipeline takes a 45-degree turn northward and continues in the roadway past Mile 0. The vent at the pipeline's high point will be near Mile 0. At this point, the cycle track is dipping into the woods across Dallas from Mile 0.



In the park, the pipeline starts looping south (still north of the cycle track) past the solar crosswalk signal until it makes a sharp bend southward under Dallas Road. At that point, the pipeline dips south into the park along the cycle path, where trees have been removed (across Dallas from the totem).



From Cook to Clover, the pipeline follows roughly the same path as the cycle track, off road, south of Dallas.



References are in a 278-page memo from CRD to the City of Victoria dated 4-5-2018, <https://pub-victoria.escribemeetings.com/filestream.ashx?DocumentId=11977>

- Clover pump station/forcemain 50% design (on PDF pages 32-44),
- forcemain licence considerations and alignment (PDF pages 45-48),
- cycle track 50% design/alignment (PDF pages 49-59),
- arborist's report (PDF pages 60-79),
- engineering drawings (PDF pages 80-93),
- crosswalks (including 2, at BHP, and 6 key intersections (PDF pages 94-106),
- barrier fencing between cycle track and off-leash dog run at "high-conflict" areas (PDF pages 107-109),
- geotechnical and soils report (on PDF pages 110-241),
- community consultation summaries.

An April 2018 city staff report provides further information on impacts.

<https://pub-victoria.escribemeetings.com/filestream.ashx?DocumentId=11979>

- air vent near Douglas Mile 0 (PDF page 7)
- lighting at BHP (PDF page 10)
- park impacts - tree removal and barrier fencing along portions of cycle track (PDF pages 10-11)